

Park Host Application

Hardin County Conservation, 15537 S Avenue, Ackley, IA 50601

Phone: 641-648-4361 / Email: conservaitonhq@hardincountyia.gov

Description: The Campground Host is a seasonal person who provides services in the management of public campgrounds during the primary camping season (mid-April to mid-September). The Host's main goal will be to register campers, collect fees, and ensure that each park visitor has an enjoyable experience. Campground Hosts serve as the first source of park information and therefore must be well informed about their area, professional, and able to communicate effectively with the public. The Campground Host is responsible for keeping the park facilities (i.e. cabin, restrooms, fire rings, grounds) clean and supplied and makes sure park rules are being followed. Most violations are caused by misunderstanding and are quite unintentional, and therefore easily handled. Beyond drawing attention to/explaining the park rules, the Host does not serve in any enforcement capacity. The Host reports all direct, intentional violations (along with necessary information such as license plate numbers) to the Hardin County Sheriff's law enforcement personnel to be handled accordingly.

Schedule: The park host will alternate working every other week, switching over on Wednesday, with the second park host.

Specific Work Duties:

- Register campers and cabin users and collect fees.
- Perform routine maintenance of the area such as picking up litter, tree limbs, etc.
- Ensure no outside firewood is brought into the park.
- Check/clean/stock restrooms regularly.
- Check/clean cabins following rentals.
- Provide information about the park and/or Hardin County Conservation.
- Report any violations or suspicious activity to the proper authorities (Director or Sheriff Deputy).
- Report any park maintenance/repair needs to HCCB staff.
- Perform other duties as directed by HCCB staff.

Required Qualifications:

- Valid Driver's License
- Ability to pass a background check.
- Ability to pass sex trafficking training.
- Ability to communicate park rules and policies effectively with the public.
- Ability to give verbal directions.
- Ability to write legibly, make changes from purchases, and record sales.
- Ability to use tact and initiative to establish and maintain effective working relationships with Conservation Director and coworkers as well as the public.
- Willingness to live on-site and work weekends, holidays, irregular hours, and nights.
- First aid / CPR training is recommended, but not required.

Benefits:

- \$130/week worked during the 2024 campground season
- A seasonal camping spot on-site

Applicant Information

Campground: Pine Ridge Daisy Long Bessman-Kemp

Name: _____
Last First Middle Phone Number

Address: _____
Street Apt./Unit #

City: _____ State: _____ ZIP: _____

Give a brief description of your qualifications/experience:

List two references (Name, Address & Phone #):

Applicant Signature: _____ Date: _____

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Start Date: _____ End Date: _____

Director Signature: _____ Date: _____